

# Horizon Europe

Framework programme for research and innovation 2021–2027

# Vilka är vi?



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# Länkar kopplade till dagens ämnen

- Personnel Unit Cost (PUC) in Horizon Europe
  - [EU Funding & Tenders Portal \(europa.eu\)](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/temp-form/lev/personnel-unit-cost-audit-certificate_en.docx)
- Personnel Unit Cost guidance
  - [EU Funding & Tenders Portal \(europa.eu\)](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/temp-form/lev/personnel-unit-cost-audit-certificate_en.docx)
- Unit Cost Wizard:
  - [EU Funding & Tenders Portal \(europa.eu\)](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/temp-form/lev/personnel-unit-cost-audit-certificate_en.docx)
- Audit Certificate Template
  - [https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/temp-form/lev/personnel-unit-cost-audit-certificate\\_en.docx](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/temp-form/lev/personnel-unit-cost-audit-certificate_en.docx)
- Sveriges Country correction coefficients (CCC) återfinns i arbetsprogrammet för Marie Skłodowska-Curie Actions, sidan 140 och framåt. Notera att dessa kan komma att justeras för kommande arbetsprogram.
  - [wp-2-msca-actions\\_horizon-2023-2024\\_en.pdf \(europa.eu\)](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/temp-form/lev/personnel-unit-cost-audit-certificate_en.docx)

Senaste versionen av alla dokument finner ni alltid på EU-kommissionens Funding and Tenders Portal → Guidance & Documents → Reference Documents

*Glöm inte att rensa cash och cookies i er webbläsare då och då så att ni inte öppnar cashade, äldre, versioner av dokumenten.*

# Funding and Tenders Portal facelift

The screenshot shows the homepage of the EU Funding & Tenders Portal. At the top, there is a navigation bar with the European Commission logo, the text "EU Funding & Tenders Portal", a "Sign in" button, and a language selector set to "EN". Below this is a secondary navigation menu with categories: Home, Funding, Procurement, Projects & results, News & events, Work as an expert, and Guidance & documents. A search bar is located on the right side of this menu. The main content area features a large, colorful collage of images representing various EU-funded projects and activities, with a row of yellow stars overlaid on the center. Below the collage, the text "Discover the funding & tenders opportunities" is followed by the instruction "Find out how to participate by following these key steps." Four white boxes with rounded corners provide detailed steps: 1. "Find calls for proposals" (Explore the available EU funding opportunities by searching for calls for proposals within your topics of interest, find partners and submit a proposal.) 2. "Find calls for tenders" (Find business opportunities in the calls for tenders managed by EU institutions, bodies and agencies.) 3. "View projects and results" (Browse through EU funded projects and learn about the results. Invest in opportunities and get inspired by the highlights and success stories.) 4. "Work as an expert" (Proposals and projects need evaluations, monitoring and domain-specific knowledge advice from experts.) In the bottom right corner, there is a "Report fraud" link with a flag icon.

European Commission | EU Funding & Tenders Portal

Sign in EN

Home Funding Procurement Projects & results News & events Work as an expert Guidance & documents

Search...

Discover the funding & tenders opportunities

Find out how to participate by following these key steps.

- Find calls for proposals**  
Explore the available EU funding opportunities by searching for calls for proposals within your topics of interest, find partners and submit a proposal.
- Find calls for tenders**  
Find business opportunities in the calls for tenders managed by EU institutions, bodies and agencies.
- View projects and results**  
Browse through EU funded projects and learn about the results. Invest in opportunities and get inspired by the highlights and success stories.
- Work as an expert**  
Proposals and projects need evaluations, monitoring and domain-specific knowledge advice from experts.

Report fraud

# Funding and Tenders Portal – Reference Documents

All information you need – you find it here

The screenshot shows the 'Reference documents' page on the EU Funding & Tenders Portal. The page is filtered for the 'Horizon Europe (HORIZON)' programme. It includes sections for 'Grants' and 'Procurement'. The 'Grants' section states that the page includes reference documents of the programmes managed on the EU Funding & Tenders portal starting with legal documents and the Commission work programmes up to model grant agreements and guides for specific actions. The 'Procurement' section states that Reference Documents related to tendering opportunities are published on TED eTendering in the calls for tenders. A search bar and a list of categories are also visible.

Home > Guidance & documents > Reference documents

## Reference documents

**Filters**

2021 - 2027 ▾

Horizon Europe (H...) ▾

Programme Horizon Europe (HORIZON) ✕

**Grants**

This page includes reference documents of the programmes managed on the EU Funding & Tenders portal starting with legal documents and the Commission work programmes up to model grant agreements and guides for specific actions. Please select the programme to see the reference documents.

**Procurement**

Reference Documents related to tendering opportunities are published on [TED eTendering](#) in the calls for tenders.

Q Filter... Expand all ↓

- > Legislation
- > Work programme & call documents
- > Grant agreements and contracts
- > Simplified cost decisions
- > Guidance
- > Templates & forms
- > Experts lists
- > Funding & Tenders Portal

# Unit Cost for Personnel

# Why to introduce a personnel unit costs?

Despite the simplifications in place in Horizon Europe, we still have:

Different calculations for employees, SME owners, consultants...

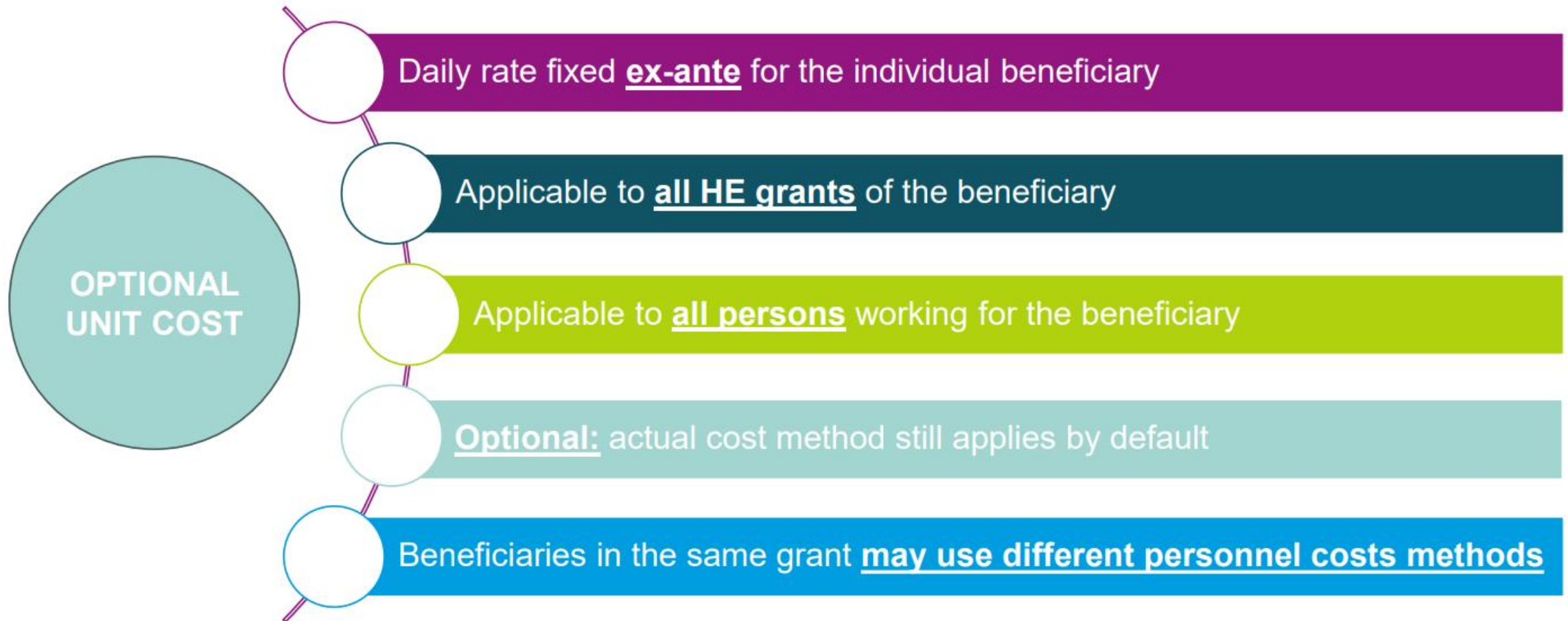
Project-based / non-project based remuneration

No more *last closed financial year*, but a new single rate per reporting period

Specific conditions for eligibility of bonuses

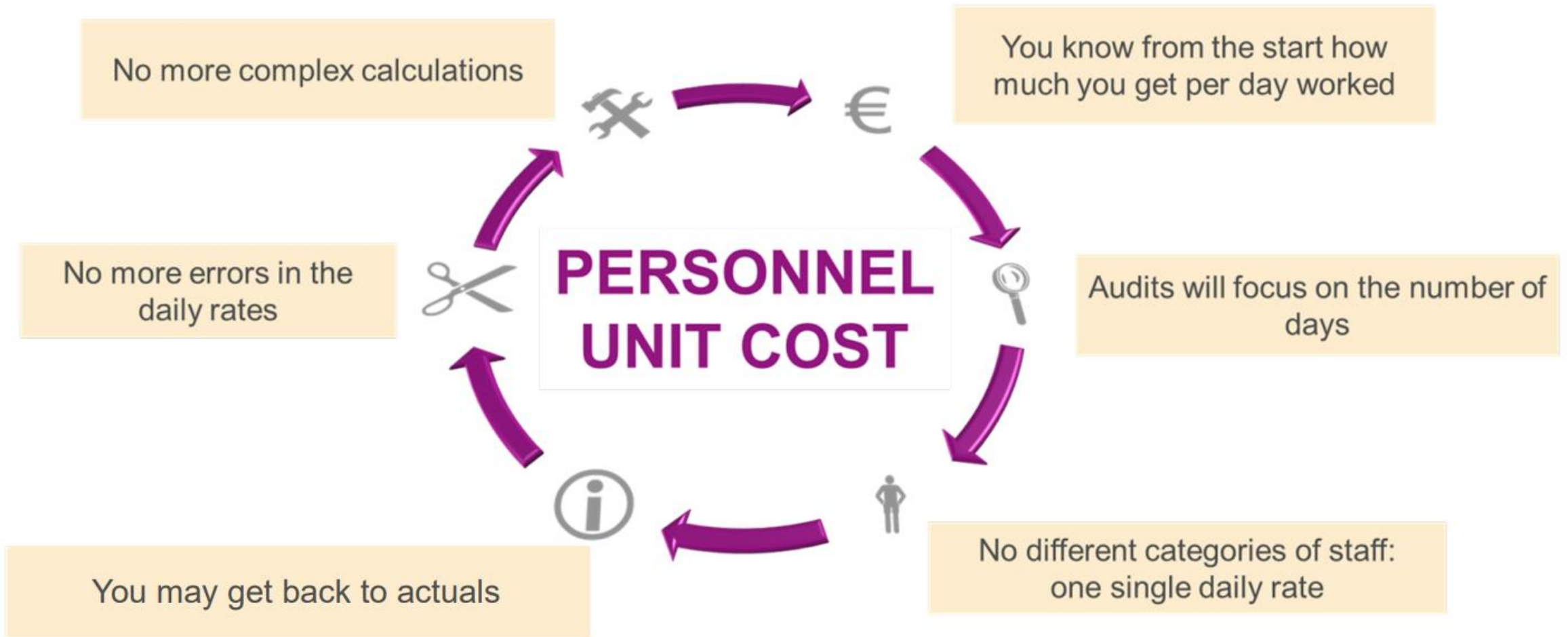
Part-time employees, parental leave, etc...

# The new personnel unit cost – key features:





# What advantages would the personnel unit costs bring?



# Specific characteristics

$$\frac{\text{Total staff costs* of the beneficiary in the last closed full financial year}}{\text{Annual work units** in the last closed full financial year}} / 215 \text{ days}$$

## Ex-ante validation

- Beneficiary (LEAR) must submit an **audit certificate** proving the two figures (total staff expenditure and number of staff)
- A **cap** will apply to prevent unrepresentative results from the daily rate formula
  - {EUR 9 618 multiplied by the corresponding country-specific correction coefficient\* divided by 18 days}
- Possibility to **update** the daily rate every 2 years for new grants (ongoing grant agreements cannot be amended)

\* The coefficient is the one for unit costs for Doctoral Networks under MSCA



Dialog kring era frågor



# Mer information

Vill du ha nyheter från oss?

- Vinnova [nyhetsbrev](#) för Horisont Europa
- Nyhetsmail om legala och finansiella frågor: [EU-info legal och finans](#)

Lär dig mer om Horisont Europa genom att [bli utvärderare](#) (Expert)!

**Samlad information kring Lump Sum**

- <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/programmes/horizon/lump-sum/guidance>